

Memorandum



To: **Gerrish Township Board**
cc: **File**
From: **Chief Brian Hill**
Date: **01/26/17**
Re: **Board Work session Update for January 2017**

Greetings,

- a. Further Update: Regarding the residence located at 518 W. Sunset Dr. The Township has filed a lawsuit for cleanup on all known parties associated with the property. The property was due to be sold at the Courthouse steps on 12-9-16. The Township just received notice that the property now belongs to Capital State Improvement of Birch Run, Mi. I have contacted our Township Attorney for further work now that we have another owner involved.*
 - b. As an update to "The Boot" program for the schools, can soliciting donations are needed to be placed at many businesses in the County per the Friends for Safe Schools committee. We are still waiting for our training door boot installation from the Lockdown Company.*
 - c. The next scheduled CERT Trailer work bee is Feb. 2, 2017 at 10:00 a.m. at Station #3. We had to cancel January work bee due to the task force investigation needs.*
 - d. We have completed our CERT 20 hour basic training classes. I am happy to report that we had 5 graduate and welcome them to our team of 30 members already. A thank you to all of them and my Department members and CERT trainers for their commitment.*
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- e. *I will continue to keep the approved 2015 CERT Grant funds in my work session reports so that we can track the grant progress and so that you all can be aware of the speed of this Federal project administered by the State of Michigan. You all know this has been very frustrating to me and I expressed my frustration and concerns to our local Roscommon County Emergency Manager as well as to the LEPT board. In the coming months, I will be asking that our local board send a letter on my behalf. I will not spend our Township money until I see a clear path to a smooth, timely reimbursement.*
- f. *I am still awaiting the Road Commissions paperwork (TS-4) that the board approved for me to sign last month regarding the new School Zone on Co Rd 100. I have been in contact with them and they are also exploring other options to perhaps lower the school limit further to 25 MPH, thus not requiring that TS-4. This is what is causing the delay.*
- g. *As an update to the on line sales transaction meeting location at the Police Department, I now have the sign and have ordered the post installation through the Road Commission. We are awaiting the sign crew and will publicize with media to let the public know when the sign is up.*
- h. *On January 17, 2017, our Officers were sworn in by Sheriff Stern as Deputies with general powers in the County for his term.*
- i. *I have drafted and attached a proposed Deputy Sheriff Appointment policy for the Gerrish Township Police Department as the Oath of office of Deputy Sheriff is issued to the Officer as it is his license. In other words, they changed a bit since our last Deputization in 2016. Therefore, I drafted a policy to cover our Department in order for us to remain in control of the Oath at all times. In other words, if I suspended an Officer here from Gerrish Township, they would still have an active Oath of office to enforce laws and I am not comfortable with that, therefore, I have drafted a policy to cover our needs. The policy base came*

from MML and is used across the state. (See attached).

- j. As you have all seen in the news, we have made some arrests in the Break-in investigations in the County. Our efforts have led to the Saginaw and surrounding area for the suspects, search warrants and subsequent arrest warrants. More work is being done as it is still an active investigation.*
- k. As a reminder, I sent you all a copy via email over the Christmas break of a proposed new policy regarding Impound Vehicles etc. and as well I sent you the rationale behind same. At a time when the board is comfortable, I am still asking that we have a formal approval of same at the board meeting of your choosing.*
- l. I wanted to advise you all that I was re-elected as the Chair of the 911 Technical Board which determines the policies and procedures for the 911 center. I have had this chair since 2001 on behalf of the Township.*
- m. At the last LEPT meeting, the LEPT has determined that we will be re-activating the LEPC to begin AVI work in planning for a full scale activity to involve the Roscommon County Courthouse Complex. The first meeting is scheduled for Feb. 16, 2017 at 1000 hrs. at the Commissioners room in the County building.*
- n. I want to remind the board that Sgt Patchin and I will be attending Michigan Association of Chiefs of Police mid-winter training conference held in Grand Rapids on February 8, 9 and coming back on the 10th. This is a great opportunity for Sgt and myself to get administrative training in one location. We will be available by telephone to the Department or Board members. I will be taking a laptop down and will be reviewing reports and handling administrative needs to assist the officers as normal from the site through cloud access to our computers.*
- o. I have completed an internal budget analysis review for the last quarter of the fiscal year and my projections showed that I am coming in better than I projected 18 months ago. I am pleased*

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with this as I can divert some of the savings into my Capital Equipment in order to prepare for the future Capital Equipment needs to include updating two more mobile radios to retire our 14 year old models.

- p. This past month has been busy with work in partnership with the Roscommon Area Public Schools, Truancy Court and DHHS. January is the typical time of the school year when the truancy cases get filed so we are working in partnership with them to make it a smooth process to try and save these children's educational opportunity. We have already charged several parents in this cooperative effort.*
- q. In closing as an update to the 104 Marywood Dr. Junk and Garbage, civil court cleanup. The property is nearly clear now with welders cutting up the frame rails of the old trailer that was on the lot. We look for a conclusion in 2 months with no further court action necessary.*
- r. On January 25, 2016, our staff meeting centered around fundraising/planning framework discussions for the upcoming ACT NOW year. The group came up with a power point to presented at the ACT-NOW Executive Board this first week of February 2017.*
- s. Additionally, Sgt Patchin and I are beginning our yearly employee evaluation process at our office for 2017.*
- t. At an upcoming staff meeting, we will begin our work of organizational and operational goals for the next two years. I will share our work with the board as we complete our task collectively.*

Respectfully,

Chief Brian A. Hill

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Cc/file

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