

GERRISH TOWNSHIP BOARD
REGULAR MEETING
April 9, 2013

Regular meeting called to order at 7:35pm at the Municipal Center. Present: Supervisor Homola, Clerk Valentino, Trustee Link and Trustee Lippert. Absent: Treasurer Tulgetske. Also present: 9 citizens

ADDITIONS/CHANGES TO AGENDA: None

PUBLIC COMMENTS: Opened at 7:36pm. No comments. Closed at 7:36pm.

Motion by Link, second by Lippert: CARRIED
that the Consent Agenda be approved as presented.

REPORTS:

1. Trustee Link: a. Attended all regular and special meetings as scheduled b. Recycling committee meeting 03/13 c. ACT NOW monthly meeting 03/18 d. ACT NOW executive board meeting 04/04 e. No Planning Commission meeting; Chairman Barber and R. Ragan attended work session to provide update to Board f. Attended surprise birthday party for M. McManamon, maintenance/sexton
2. Trustee Lippert: a. Attended all regular and special meetings b. Attended County LTP session 03/19 c. Conducted marina employee interviews with Supervisor Homola and B. Grinnell d. Continued work on updating Junk and Garbage Ordinance to include current recycling procedures e. Working with sexton on cemetery chapel flooding issues
3. Treasurer Tulgetske : No report submitted
4. Clerk Valentino: a. Attended all regular and special meetings as scheduled b. Minutes and action on minutes c. Attended free webinar on payroll, sales and use tax d. Meetings with Chief Hill re: liaison role e. Election preparation for May 7th special election; 308 absentee ballots submitted to date f. Fiscal year end balancing with Treasurer g. Preparation of 2013-2014 budget based on true fund balance figures h. Fiscal year end reporting and general ledger preparations i. Payroll and accounts payable entry j. Assisted County Clerk in performing state mandated audits of election procedures for county townships k. Conference call with labor attorney
5. Supervisor Homola: a. Chaired all regular and special meetings as scheduled b. Involved in township business 29 days totaling 185 hours c. Oversaw Board of Review d. Attended two County Commissioner meetings e. Met with contractors on four separate occasions f. Meeting with township attorney g. Numerous contacts with citizens in and out of office h. Continued work on improving Republic Services, including educating citizens on procedures i. Spent many hours preparing for spring and summer in our parks and marina j. Met with DNR on pending issues and projects k. Submitted one grant to DNR for parks and recreation l. Road bring dates have been set as: May 23rd, June 27th and August 29th m. Meeting with T. O'Rourke, RCRC Manager regarding various proposed projects n. Employment interview with Trustee Lippert for marina positions

UNFINISHED BUSINESS:

1. Motion by Valentino, supported by Link: CARRIED

that the Board authorize Chief Hill to investigate the need for a school speed zone as requested by the R.A.P.S. Superintendent.

NEW BUSINESS:

1. Motion by Lippert, supported by Link: CARRIED
that the Board adopt Resolution# 2013-04-09-01 'Designation of Gerrish Township Fire/EMS as Primary Ambulance Service'.

Roll Call: Aye: Homola, Valentino, Link, Lippert
Nay: None
Absent: Tulgetske

2. Motion by Valentino, supported by Homola: CARRIED
that the Board authorize the hiring of Nicholas Rogers as Seasonal Marina Janitor effective April 10, 2013 at a rate of \$9.00 per hour contingent upon satisfactory background and employment physical results.

Motion by Valentino, supported by Lippert: CARRIED
that the Board authorize the hiring of Jamie Purtell as Seasonal Marina Office Manager effective April 10, 2013 at a rate of \$11.50 per hour contingent upon satisfactory background and employment physical results.

3. Motion by Lippert, supported by Link: CARRIED
that the Board authorize Clerk Valentino to enter into agreement with American Legal Publishing Corporation for purposes of codification of ordinances, including online installation, at a rate of \$18.00 per page, or approximately \$6,750.00, to be paid over a two year period.

Roll Call: Aye: Lippert, Homola, Link, Valentino
Nay: None
Absent: Tulgetske

4. Motion by Lippert, supported by Homola: CARRIED
that the Plumbing and Mechanical permit fees be updated as follows: 'New Single Family Flat Fee' \$150.00, 'Basic Permit Fee' \$50.00, 'Reinspections, Final, Additional \$50.00 effective April 10, 2013.

5. Motion by Link, supported by Valentino: CARRIED
to adopt Resolution# 2013-04-09-02 'Par Plan Grant Application for Playground Safety Improvements'.

Roll Call: Aye: Valentino, Lippert, Homola, Link
Nay: None
Absent: Tulgetske

6. Motion by Link, supported by Homola: CARRIED
to adopt Ordinance# XXX-01-13 'Impound Ordinance Amendment' effective thirty days from date of publication.

Roll Call: Aye: Homola, Lippert, Link, Valentino
Nay: None
Absent: Tulgetske

7. Motion by Valentino, supported by Lippert: CARRIED
that the Board adopt Resolution# 2013-04-09-03 'Establishment of Fees for Police Impound Lot'.

Roll Call: Aye: Link, Homola, Valentino, Lippert
Nay: None
Absent: Tulgetske

8. Motion by Lippert, supported by Link: CARRIED
authorizing Chief Hill to reenter into contract with Cost Recovery Services for a one year period beginning April 21, 2013.

9. Motion by Link, supported by Homola:CARRIED
authorizing Clerk Valentino to renew Township liability and auto insurance coverage(s) through Municipal Underwriters of Michigan effective May 1, 2013.

10. Motion by Valentino, supported by Link:CARRIED
to approve the removal of the dilapidated play structure at the Gerrish Township Park for safety reasons. Placement of signage informing public of plans for replacement also authorized.

11. Motion by Lippert, supported by Link:CARRIED
accepting the bid from Bigford Concrete for construction of a block fire stop wall within the Community Park Marina main building for an estimated cost of \$6250.00.

Roll Call: Aye: Homola, Valentino, Lippert, Link
Nay: None
Absent: Tulgetske

12. Motion by Lippert, supported by Link: CARRIED
that the Board approve the purchase and installation of surveillance cameras and equipment for the Community Park Marina from Locate Plus for an estimated price of \$2784.80.

Roll Call: Aye: Valentino, Homola, Link, Lippert
Nay: None
Absent: Tulgetske

ANNOUNCEMENTS: 1. Scrap metal collection for ACT NOW will begin April 15th
2. ACT NOW will begin holding quarterly versus monthly meetings; next meeting will be scheduled for May 3. Special election on May 7th 4. New ambulance has been received and is currently receiving graphics 5. Clerk Valentino provided an in depth explanation of codification and what benefit this will bring to the residents of the township 6. Commissioner Melvin stated that the Supervisors' letter regarding the 5ft opening on the Higgins Lake Dam has been forwarded, with cover sheet from the Commissioners, to M. Kletch of the DEQ. Also, April 15th or Ice Out will begin the pursuit of the summer water levels; currently half way to summer level.

Meeting adjourned at 8:05pm.

Jodi Valentino, Clerk

Frank Homola, Supervisor

Approval